



Penallta House  
Tredomen Park  
Ystrad Mynach  
Hengoed  
CF82 7PG

Tŷ Penallta  
Parc Tredomen  
Ystrad Mynach  
Hengoed  
CF82 7PG

For all enquiries relating to this agenda please contact  
Jackie Dix (Tel. 01443 864447: Email: dixj1@caerphilly.gov.uk)

**Date: 7th December 2011**

Dear Sir/Madam,

A meeting of the **Blackwood Town Centre Management Group** will be held at the **Council Offices, Pontllanfraith (Council Chamber)** on **Tuesday 13th December 2011** at **4:30pm** to consider the matters contained in the following agenda.

Yours faithfully,  
**Anthony O'Sullivan**  
CHIEF EXECUTIVE

#### **A G E N D A**

1. Declarations of Interest.
2. Apologies for absence.
3. Minutes of the meeting held on 21st July 2011.
4. Matters arising from the minutes.
5. To receive and consider the following reports:-
  - a) Retail Survey Results - Andrew Highway;
  - b) Blackwood Christmas Event - Paul Hudson;
  - c) TA Public House update - Allan Dallimore;
  - d) Crossing Survey Results - Steve Wilcox;
  - e) Business closures in Blackwood Town Centre - Andrew Highway;
  - f) Area Forum Funding Application 'New Litterbins' - Allan Dallimore.
6. Item for Information
  - a) Blackwood Town Centre Audit September 2011.

**Chief Executive: Anthony O'Sullivan**  
**Prif Weithredwr: BSc(Eng), MSc, CEng, FICE, FIHT**

**Circulation:**

Councillors: N Dix, Mrs K. Presley and K. Smallman

Cabinet Member R. Davies

Town Councillors: D. Davies, Mr A. Farina-Childs, R. Pritchard and Ms M. Franklin

Clerk: Mr J. Hold

Local Residents: Mr C. Sharpe, Mr J. Organ and Ms D. Davies

Other Organisations:

Mr C. Cook (Local Access Group)

Inspector K. Childs – Heddlu Gwent Police

Mr P. Lambert – Local Business

And Appropriate Officers